

CONTRACT MANUFACTURING



Business Name: _____

Contact Person: _____

Email Address: _____

Mobile Number: _____

Call Jennifer: +64 21 763 471
mail to: hello@illuminacandlesupplies.com

Please note: All enquiries require a \$250 plus GST Consulting Fee to be paid prior to work commencing. This will be offset against your invoice on completion of an manufactured order. Ongoing extensive work on NPD (beyond 1 hour) and testing incurs a consulting fee of \$95 plus GST

In order to simplify the process of helping you create your bespoke hand poured soy candle, we have a few questions for you to answer.

Questions:

1. What number of units would you like manufactured?
2. How many fragrances will you be providing?
3. Would you like a custom fragrance designed?
4. When do you need these items to be completed for pick up?
5. Will you provide glassware or does this need to be sourced by Downlights?
6. Does your glassware need branding on the outside?
7. What is the fill size of the container? e.g. 250 ml's, 400 ml's etc.
8. Do your candles need to be boxed?
9. Do your candles need lids?
10. For any glassware branding please provide digital assets for your logo?
11. Do you need a graphic designer for logo/box design?

Please note:

- A \$50 +GST wick testing fee per fragrance is charged to ensure the correct wax/wick/fragrance combo
- All orders require a 50% deposit prior to commencement of manufacturing. The balance is paid prior to collection.
- Any breakages to glassware supplied to us will be deducted at the cost price from the invoice.
- We apply all stickers by hand and do our best to centre them. Please provide an example for positioning (we will not apply both front and back stickers, only front stickers and manufacturing stickers under the glass)
- All candles are carefully hand poured however, if a spill occurs, we take extra time to tidy the glass to ensure you receive a high quality product.

Signed by: _____ Date: _____

Full name: _____

**Costs are exclusive of fragrance*